



WHYSOMUSIC

Guidelines for Renting the Venue for Mock Music Theory Examinations

1. The facilities and invigilation services for online music theory simulated examinations are limited. Applications will be processed on a first-come, first-served basis, and reservations will not be accepted.
2. Submission of the form does not guarantee acceptance and confirmation of the application. Applicants must complete the payment process to finalize the entire application procedure.
3. Candidates must strictly follow the instructions provided by whysomusic and operate the computer accordingly.
4. Applicants will be required to select the examination language when registering for the simulated examination. Once the language is chosen, it cannot be changed before or during the examination.
5. Candidates must present the confirmation email for the online music theory simulated examination (in hard copy or electronic form) and bring valid identification documents to enter the examination room. Failure to present the required documents gives invigilators the right to terminate the examination for the candidate. If the examination cannot proceed, invigilators have the authority to ask the candidate to leave the examination room immediately. whysomusic will not reschedule or refund for the reserved examination facilities and invigilation services.
6. If candidates are unsure or not ready to start the examination, they are advised not to press the "Start" button, as this action may initiate the examination. Once all procedures are completed, invigilators will instruct candidates to begin the examination.
7. Multiple candidates may be using their allocated examination facilities simultaneously

in the examination room.

8. Please check your email inbox before the examination. whysomusic will notify applicants of any updates via email.
9. The examination venue is only accessible to candidates. Parents or accompanying individuals are not allowed to accompany candidates to the venue or linger within the premises. Candidates must take care of their personal belongings, books, notes, and any study materials brought into the venue and place them within the designated area. Candidates should be cautious in safeguarding their personal belongings and prioritizing personal safety. whysomusic is not liable for any loss or damage to personal items or any physical harm to the candidates.
10. Compliance with examination rules and meeting examination requirements is the personal responsibility of the applicant. whysomusic does not accept excuses from candidates (including invigilators) for violating regulations to exempt them from penalties resulting from their misconduct. Please be aware of examination rules and the penalties for violating them.
11. whysomusic will make appropriate arrangements to ensure the stability of the network during the examination. In the event of computer hardware failure, invigilators will provide assistance. If there is a manual logout from the examination system due to human error, such as mistakenly closing the browser or power failure, the system will immediately activate security measures to prevent re-entry for the examination.
12. whysomusic shall not be held responsible for circumstances beyond its control, including natural disasters, labor strikes, adverse weather conditions, epidemics, government intervention, riots, or any unforeseeable events preventing whysomusic from fulfilling its duties. whysomusic or its authorized personnel will not compensate for losses resulting from staff, examiners, or examination venues failing to adhere to examination rules, policies, or procedures. All fees paid are non-refundable and non-transferable to others, for other examinations, or for any other purposes.
13. If the Hong Kong Observatory issues a Typhoon Signal No. 8 or above or a Black Rainstorm Warning signal within 3 hours before the scheduled appointment, the appointment can be canceled, and the date and time can be rescheduled. If the Typhoon Signal No. 8 or above or Black Rainstorm Warning signal is lowered by the Hong Kong Observatory within 3 hours before the scheduled appointment, the appointment will proceed as scheduled.
14. Candidates must arrive at the scheduled examination venue on time. Latecomers will

not be given additional time.

15. whysomusic will not provide refunds or change examination dates and times due to personal reasons.

Reference: HKEAA

End

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